

**Riverfront Recapture, Inc.**  
**Board of Directors**

**Description of Responsibilities**

<b>Title:</b>	Member of the Board of Directors
<b>Purpose:</b>	Serve as voting member of the group authorized to execute on the mission and purpose of Riverfront Recapture, Inc. (“Riverfront”) by adopting key operating policies and procedures and ensuring resources are effectively managed in order to ultimately maximize the success Riverfront
<b>Term:</b>	Two or three years
<b>Attendance:</b>	The Board meets quarterly (January, April, July, October), with the annual meeting in April; Members are expected to attend all Board meetings
<b>Responsible to:</b>	Chairman of the Board

**Responsibilities and  
Fiduciary Duties of  
Board Members:**

- ◆ Understand Riverfront’s mission, purpose, goals, policies, programs, services, strengths and needs
- ◆ Prepare for and participate in meetings and organizational activities
- ◆ Serve as a Riverfront “Ambassador” when attending Riverfront special events, including fundraising events
- ◆ Identify Riverfront Committees and events or activities of interest upon which to serve and contribute
- ◆ Exercise prudence in the control and safeguarding of Riverfront’s assets
- ◆ Avoid conflicts of interest, disclose to the Board any conflicts in timely fashion and review and sign Conflict of Interest statement annually
- ◆ Maintain independence and objectivity while maintaining a sense of fairness and ethics even above mandates and the law
- ◆ Make a personal contribution to Riverfront’s annual Friends of the River Campaign and to such other fundraising campaigns that Riverfront may hold from time to time, according to personal means
- ◆ Assist the development committee and staff by implementing fundraising strategies through personal connections with others (corporations, individuals, etc.)